



# Rechartering in WD Boyce Council 2021





# AGENDA

- **Welcome & Introductions**
- **Recharter Timetable**
- **Internet Recharter 2.0 Basics**
- **WD Boyce Recharter Packet**
  - Location
  - Content
- **Payment Options**
- **Recharter Ready**





# TIMETABLE

- Recharter is due into the Council on **December 11<sup>th</sup>, 2021**
- **In Internet Recharter 2.0**
  - Material has been validated
  - Payment method has been selected/made
  - Chartered Organization has Electronically signed the Recharter in the IR 2.0 system
- **National and Council materials**
  - Annual Unit Charter Agreement, Account Authorization, and JTE has been submitted
- **Fees have been paid (if paying outside of IR 2.0)**

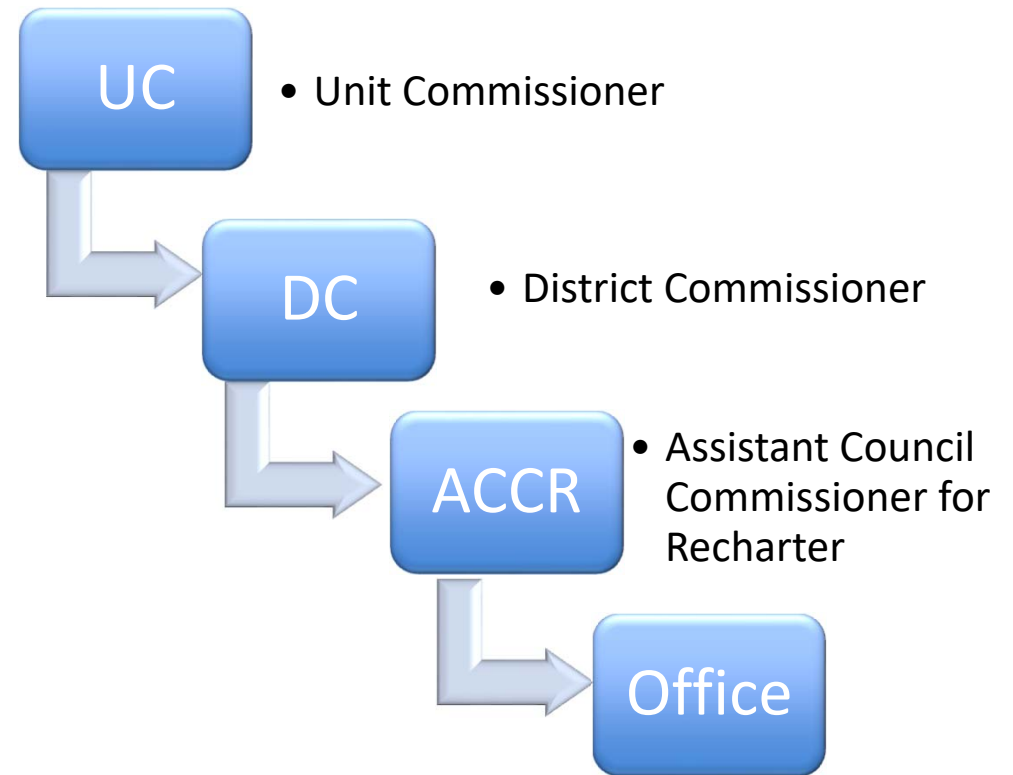
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# CONTACTS FOR HELP

- **Help and Support is just a phone call or email away**
- **Use your Volunteer resources FIRST**
- **If you call the office, they will ask if you contacted a commissioner first and direct you there if you have not.**

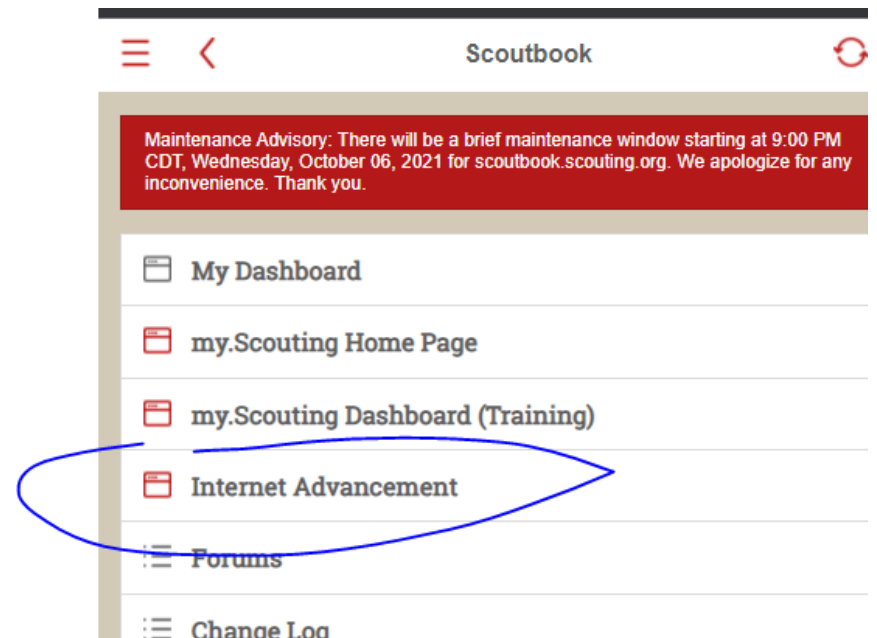


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# INTERNET RECHARTER 2.0 BASICS

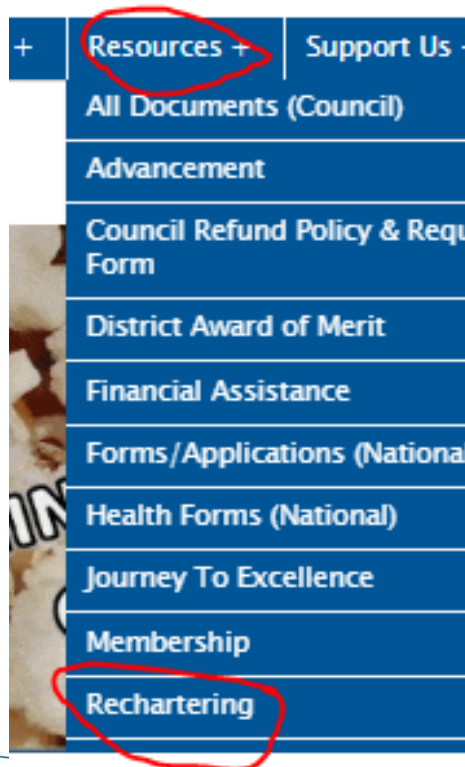
- There are several ways to enter Internet Recharter 2.0 (IR 2.0), but all involve getting to Internet Advancement
- Direct – [Advancements.scouting.org](https://advancements.scouting.org)
- Through Scoutbook ->
- Through the WD Boyce website (next slide)





# COUNCIL WEBSITE – WDBoyce.org

## DROP DOWN MENU



## CLICK ON THE ICON



[Download Rechartering Packet and Forms](#)

LAUNCH HERE



[Internet Rechartering \(BSA Site\)](#)

[Get Started with Internet Rechartering](#)

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## ACCESS

NO MORE  
unique access  
number

Unit's Key-3  
automatically  
have access

The Unit's Key-3  
can delegate  
a leader

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## USER'S GUIDE / FAQ

- While we provided a copy of the User's Guide and Frequently Asked Questions (FAQs) in the WD Boyce recharter packet, we recommend you check out the website for the most up to date version along with videos for guidance.
- <https://www.scouting.org/commissioners/internet-rechartering/>







# WD BOYCE RECHARTER PACKET



[Download Rechartering Packet and Forms](#)

LAUNCH HERE



Internet Rechartering  
(BSA Site)

[Get Started with Internet Rechartering](#)

There will no longer be a hard copy printed packet

If this presents a problem, please contact your commissioner, your DE, or the service center to obtain hard copy printouts of critical documents (e.g. Annual Charter Agreement, JTE, or Account Authorization)



The packet can be located on the WD Boyce website. Click on “Download Recharter Packet and Forms”



## ITEMS REQUIRED FOR SUBMITTAL (outside of IR 2.0)

- **The Annual Unit Charter Agreement (updated January 2021)**
  - Fillable PDF
  - NO Electronic Signatures allowed on this document
  - “Charter Organization” signature is the Executive Officer - Institution Head (IH) on your Recharter
  - Requires actual signatures of the IH, CR, and CC
  - The “Local BSA Council” signature will be applied AFTER you have submitted this paperwork (no need to track your DE down before you submit)





# ITEMS REQUIRED FOR SUBMITTAL(outside of IR 2.0) cont.

- **Unit Account Authorization Form**
  - Fillable PDF
  - Can submit two pages if needed
  - Form content has Changed – please submit fresh this year
  - Signature is intended to be Committee Chairperson, but can be any of the traditional Key-3
- **Journey to Excellence**
  - Print only what you need for your unit type.
  - Consider reviewing as a Committee
  - If you submit without your Commissioner Signature it will be routed to your District Commissioner for review and signature.





# ITEMS IN THE PACKET FOR YOUR SUPPORT

- **Contact list**
- **Fee Scale for individuals joining throughout a year**
- **Minimum Adult Leader Position Numbers**
  - Auto Calculated in IR 2.0, but this will help you plan
- **Position Code List**
  - If you cannot remember the 2-digit code for a position while filling out an application, here is a handy resource
- **Position Training Required List**
  - Ever wonder how to correlate the SCO number to an actual title
  - Curious to know what training is needed for a different position





# ITEMS IN THE PACKET FOR YOUR SUPPORT cont.

- **Fillable PDF of Adult Application**

- You can Invite people in the IR 2.0 system to complete the on-line form as an alternative to a paper form
- This is an electronic version of the paper form and would need to be signed in hard copy (by Applicant and Chartered Org.), scanned, and submitted through IR 2.0. Don't forget the CBC and YPT.

- **Fillable PDF of Youth Application**

- You can Invite people in the IR 2.0 system to complete the on-line form as an alternative to a paper form
- This is an electronic version of the paper form and would need to be signed in hard copy (by Parent and Unit Leader), scanned, and submitted through IR 2.0.





# **SUBMITTAL OPTIONS FOR ITEMS NOT IN IR 2.0**

- **Items associated with a person; Application, CBC, or YPT certificate must be submitted through IR 2.0.**
  - Either scan as a packet or ZIP multiple files when uploading
  - If your unit takes on-line applications, we suggest you do that to speed up processing (Invite them through IR 2.0)
- **Your PRIMARY means to submit copies not included in IR 2.0 is this Secure Portal. This is also available in the Recharter Packet.**
  - This is the FASTEST way to deliver materials to the Registrar.
  - Include your 4-digit unit number in the title of ALL documents submitted here.
- **You can also provide hard copies to your Commissioner, District Commissioner, District Executive, or drop them off at the office**





## PAYMENT OPTIONS

- Internet Recharter 2.0 will ask you select your payment method – Credit Card on-line, e-Check, or Pay at council.
- If you plan on paying by check, we encourage you to use the E-Check feature in IR 2.0. This does have a flat \$1 fee payable by the unit, but it ensures receipts/payments are not misplaced between people/offices.
- If you select Pay at Council, you can drop off a check, call to inform use of an account, or call a service center with a Debit Card over the phone.





# RECHARTER READY

## RECHARTER READY

**Is your unit ready to Re-charter this fall? Follow the *Recharter Ready* graphics for Tips, Tricks, and Announcements.**



W. D. BOYCE COUNCIL  
Boy Scouts of America

Questions about recharter?

Contact your Assistant Council Commissioner for Recharter, Mike Heger @

CrossroadsCommissioner@gmail.com

## RECHARTER READY

### TIP #1

Check your registered adults' Youth Protection Training (YPT) expiration date. Anyone new or with an expiration before April 1st, 2022 needs to renew as soon as possible.

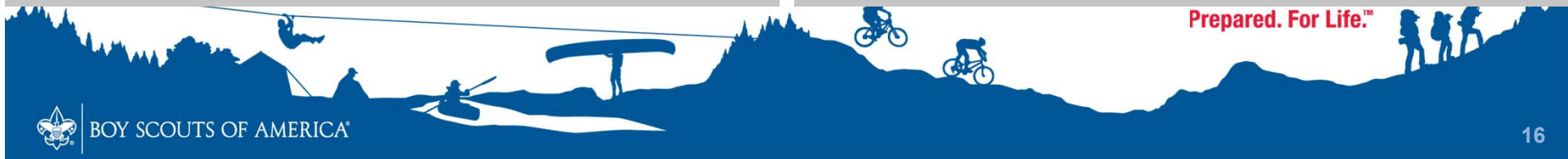


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# RECHARTER READY

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### TIP #2

Has your unit named a Recharter Lead? If that person is not Key 3 for the unit, a current Key 3 must make them a “Key 3 Delegate” in My.Scouting.

<https://www.dropbox.com/s/4a377eowe53pkjl/HowToAssignKey3Delegate.pdf?dl=0>



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## RECHARTER READY

### TIP #3

Continue to check your My.Scouting Application Manager. Close any loose ends for electronic applications.

AND, don't wait till recharter, get those adult applications in as soon as possible.



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# RECHARTER READY

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### TIP #4

Set a date now with your Chartered Organization to get signatures. The process will open Mid-October. Set a goal to get your signatures done in Mid-November and be done before the holidays.



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## RECHARTER READY

### TIP #5

Did you know unit management programs like TroopWebHost have embedded tools to help you prepare for recharter? Review your user manual to see what is available.



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# RECHARTER READY

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### TIP #6

Are you registered in Multiple units? Youth or Adults need only pay the applicable fees once. If you are registered in multiple units, talk to your recharter leads and let them know which unit you will pay under so they tag you appropriately.

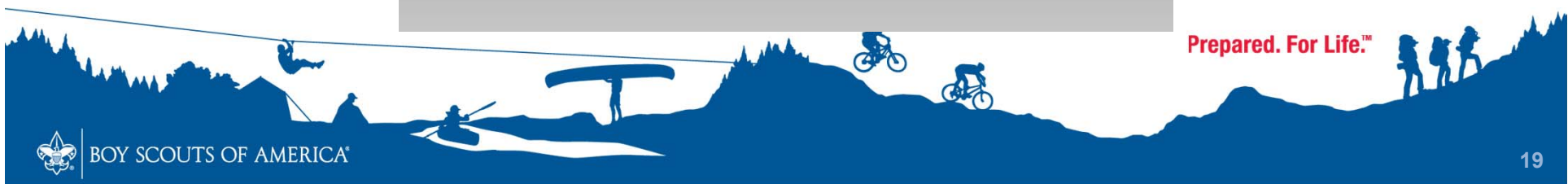


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# RECHARTER READY

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### ANNOUNCEMENT #1

Recharter this year will be using a NEW platform. This new platform goes live on October 15th. Continue to watch for more information and events. FAQs, User's guide, and a Webinar is available. Register for the National Webinar on September 28th at 8 PM.



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## RECHARTER READY

### ANNOUNCEMENT #2

The NEW Recharter Platform has a test region or "Sandbox" to allow Key 3 to review the new tool and see how it works. Use your current Scoutbook/My.scouting login and ID. Opening for others soon.

<https://advancementspp.scouting.org/>



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**Thank you for  
your attention –  
QUESTIONS?**

